

# Advance Payment Request Form



If you wish to pay some extra rent in advance, you may pay up to one month of extra rent, either by lump sum or by adding a little extra each week. Please note, however, that the GCHC is not a bank; we do not pay interest, and we will refund any extra payments that have not been approved. Do not pay any extra rent until you receive approval.

If you are able to pay more rent on a long term basis, please consider moving into the private rental market or our Affordable Housing properties to free up Community Housing places for people with higher needs.

Name:				
Property:				
Normal Rent	\$	Weeks Required		Amount \$
How will you pay this extra amount? (tick)				
Lump Sum		\$		
Extra Rent		\$	For how many weeks?	
Reason:	Holiday		If other, please specify:	
	Fluctuating Income			
	Security			
	Other			
			Commencement Date:	____ / ____ / ____
			Signed:	_____

## For Office Use:

V0.1

Approved?	Yes		No	
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Reason:
Signed: