

# Moving Out Checklist



When you move out, you are responsible for having the property in roughly the same condition as when you started your tenancy (excluding general wear and tear). This checklist provides a guide which will help you return the property in a clean condition, ensuring that a full refund of your bond is made as quickly as possible.

## Kitchen:

- Oven/Griller: Clean all internal and external surfaces, removing all grease from racks, trays & oven, taking care not to use any abrasives on outside surfaces.
- Rangehood: Clean all external areas of grease and cooking oils. Thoroughly clean or replace filters if necessary.
- Hotplates: Elements & drip trays to be cleaned of all grease, taking care not to damage glass or ceramic tops.
- Microwave (if included): To be cleaned inside & outside and all food splatter or marks to be removed.
- Benches: All bench tops and splashbacks to be cleaned and free of grease & stains.
- Cupboards/Drawers: All to be wiped out thoroughly inside & out. Any food stains or marks to be removed. All doors to be wiped over inside and outside.

## Bedrooms:

- Wardrobes & drawers: Doors, shelves & clothes rods wiped over inside & out; tracks to be wiped over and free of dust. All mirrored doors to be wiped over and smear free.

## Bathroom/Toilets/Ensuite:

- Vanity Units: All drawers, cupboards & doors wiped over inside & out.
- Mirrors/Glass Shower Doors: Cleaned thoroughly. All soap residue & mould to be removed.
- Shower recess/basin/bath: All tiles & grout areas as well as taps to be cleaned of mould & soap residue.
- Toilet bowl: Cleaned & disinfected inside & out, including lid & seat. Cistern cover to be wiped with disinfectant.

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## Bathroom/Toilets/Ensuite: (continued)

- Exhaust fans: To be cleaned and dust free.

## Laundry:

- Tub/washing machine/dryer (if included): Surfaces, insides & lint filters to be cleaned.

## All areas:

- Window ledges, sills, skirting board, shelving & cupboards: Wiped clean & marks to be removed.
- Walls, ceilings & cornices: Marks removed, dusts & cobwebs to be removed.
- Ceiling fans, light fittings & light switches: Cleaned & free of dust & cobwebs.
- Door frames, doors handles & door stops: To be wiped clean and dust free.
- Windows: To be cleaned inside & out. Screens & window tracks to be cleaned & dust free.
- Carpets: Cleaned by a professional carpet cleaner. A copy of the receipt is to be provided. Please check with us if there are any areas you may be concerned with.
- Floor Tiles: All floor tiles to be mopped and left clean.
- Blinds/Curtains: Dusted and free of dirt (may need professional cleaning). All material curtains are to be washed & rehung to dry.

## Furnished Premises:

- Ensure that all furniture items including sofas, bedroom furniture (including mattresses and protectors), fridges, dining room furniture and TVs are cleaned and left in good condition.

## Outside Areas:

- Garages/Carports/sheds: To be cleaned & hosed out. Oil & grease stains removed from floors & driveways. Windows/sills & tracks to be cleaned, swept & cobweb free.
- Gardens: Weeded and left tidy, (no grass clippings to be left in garden beds), shrubs trees are to be trimmed/pruned.

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## Outside Areas: (continued)

- Lawns: To be mowed and edges trimmed within 2 days of vacating the premises.
- Paving: Weeds to be removed.
- Rubbish: All rubbish to be removed from the property. If you leave rubbish bins full you may be charged to have these emptied.

## Pest Control:

- If you have had a pet on the property, you must have the property professionally treated for fleas, inside & out. A copy of the receipt must be provided to our office.